



# ANTHROPOLOGY

STANFORD UNIVERSITY

## Undergraduate Honors Program Application, Procedures, and Requirements



Are there topics that you keep on returning to throughout your courses? Would you like to do original research, either through library sources or through ethnographic fieldwork? Do you wish that you could have more time to write an extended essay? Are you curious to see whether you could come up with a different perspective on issues that others have written about? If any of these questions speak to you, consider applying for the Honors program in Anthropology.

The Honors Program aims to be an important culminating experience for Anthropology Majors. The Honors Program in Anthropology provides eligible Anthropology majors with an opportunity to conduct original ethnographic, field, laboratory, or library-based research under the guidance of an Anthropology faculty member. As an honor's candidate, you will have the ability to conduct real research and experience what it is like to write anthropological pieces. It will also help you develop and enhance your analytical and writing skills.

### Proposals

At the beginning of your Junior year, you will want to start formulating a clear and coherent proposal for your research. Proposals should be discussed with your faculty honors advisor as early as Autumn Quarter to ensure you have it finalized well before the April 10 application deadline. Please note that this is the same deadline for various research grants offered through the department. The department holds an information session during Autumn and Winter Quarter to discuss research and grant opportunities that can be utilized for your Honors research.

A proposal must have a good statement of:

- the major research problem you wish to tackle and the research questions that you have come up with to answer the research problem
- the empirical and/or historical context
- an overview of the academic literature on the research topic that you wish to address
- the methods and sites by which you will do ethnographic/survey/ library research
- discussion for how you will access your research sites

These are suggestions for content and you can choose whether to integrate these categories or treat them as separate subheadings. This is not a comprehensive list and you will need to consult further with your advisor. You can consult proposals submitted in previous years for more details.

APPLICATION REQUIREMENTS	HONORS IN ANTHROPOLOGY
Support	<ul style="list-style-type: none"> <li>• Enlist an Anthropology Faculty Honors Advisor (usually your major advisor)</li> <li>• Enlist 2<sup>nd</sup> reader (can be faculty outside of Anthro)</li> </ul>
Research Proposal	<ul style="list-style-type: none"> <li>• Develop a research proposal and work closely with your Faculty Advisor</li> </ul>
Apply	<ul style="list-style-type: none"> <li>• Deadline to apply is April 10 during Junior Year.</li> <li>• Honors application and all required supplemental documents must be submitted to the Student Services Officer by midnight.</li> <li>• Apply to Honors on Axxess after you have turned in your thesis.</li> </ul>
Qualifications for Application	<ul style="list-style-type: none"> <li>• 3.4 GPA in the Major and a 3.0 GPA in overall coursework.</li> <li>• No more than one “Incomplete” may be listed on the transcript.</li> </ul>
Review of Application	<ul style="list-style-type: none"> <li>• Applications are reviewed by the Undergraduate Program Committee.</li> <li>• Acceptance letters will be sent during Spring quarter.</li> <li>• Selected students officially become candidates for Honors in Anthropology.</li> </ul>
Funding	<ul style="list-style-type: none"> <li>• Grants are available through the Department of Anthropology, VPUE Undergraduate Research Student Grants, and campus area studies centers.</li> <li>• Please see department webpage for Summer Grant and Research Opportunities.</li> </ul>

HONORS REQUIREMENTS	HONORS IN ANTHROPOLOGY
Required Coursework	<ul style="list-style-type: none"> <li>• ANTHRO 92A or 92B Undergraduate Research Proposal Writing Workshop (in the Autumn Quarter or Winter Quarter prior to submitting application)</li> <li>• ANTHRO 95B: Independent Study for Honors or Senior Paper (taken during Spring Quarter of senior year)</li> </ul>
Recommended Coursework	<ul style="list-style-type: none"> <li>• ANTHRO 93: Pre-field Research Seminar (Spring only)</li> <li>• Bing Summer Honors College: Prior to Autumn quarter of senior year</li> <li>• ANTHRO 94: Post-field Research Seminar (Autumn only)</li> <li>• ANTHRO 95: Research in Anthropology</li> <li>• ANTHRO 199: Senior and Masters Paper Writing Workshop</li> </ul>
Final Paper Grade	<ul style="list-style-type: none"> <li>• Final paper is due to your Honors Advisor and 2nd Reader by May 5</li> <li>• Papers must receive a letter grade of 'A-' or above to be approved for Honors.</li> <li>• Satisfactory completion of the honors paper must be confirmed to Undergraduate Student Services Officer by submitting a signed Honors Confirmation Sheet by May 15.</li> </ul>
Completion of the Honors Paper	<ul style="list-style-type: none"> <li>• Final copy of Honors Paper submitted to the Student Services Officer no later than the last day of classes</li> <li>• Present paper at the department's Honors and Masters Presentation in Spring Quarter (optional).</li> <li>• Submit and publish paper to the Stanford Libraries Anthropology Digital Archive (optional).</li> </ul>

## **Advising and Support**

Your Honors thesis will be supervised by your Thesis Advisor. Your Honors Thesis advisor has to be a faculty member in the Anthropology Department. Your thesis advisor can be your Major Advisor, though you can also choose another faculty member to be your Honors Advisor, whose interests might be related to your topic. You will also need a Second Reader of your theses. The Second Reader must be identified and requested by the Winter quarter of your senior year. The second reader does not have to be a faculty member in the Anthropology Department.

Students must meet with their advisor regularly to get advice on extra readings on their topics, submit written work for comments, and discuss the direction of their thesis. We suggest a minimum of four meetings, at least once in the Fall quarter, at least twice in the Winter quarter, and at least once in the Spring quarter.

Ideally, students will take Post-Field Seminar in Fall quarter. Students are also encouraged to enroll in Bing Honors College, which is offered on campus 3 weeks prior to Autumn Quarter. During Winter Quarter, it would also be highly beneficial to take the Honors Paper Writing Workshop (Anthro 199). Spring break is an optimum time to complete a penultimate draft to be submitted to your advisor at the beginning of Spring Quarter and receive comments before the final deadline of May 15<sup>th</sup> for submission. (Please refer to suggested timeline document).

Once a month, you can choose to attend Honors Hour at the Department of Anthropology to meet with others pursuing the Honors program to informally share your intellectual and personal experiences.

## **Final Thesis**

Final Thesis content will vary according to subject and theme. It is important to discuss your main arguments and the appropriate structure of these (whether into sections or chapters) with your advisor. This discussion is part of the intellectual development of conducting your own research.

In general, a thesis attempts to integrate theory, your research, and other ethnographic work by other scholars into an original piece of work. You will have to come up with a distinct perspective on your material. Part of the challenge of the thesis will be figuring out how to retell historical and ethnographic stories from the perspective that your research now casts on that other work.

The other major part of writing an honors thesis is learning through writing and revision. The writing process is a major part of the learning process and quite distinct from conducting the original research. Your ideas will change as you write, receive feedback, continue with targeted reading for specific sections of your writing, and then rewrite. Patience, commitment, and continuous engagement are vital. The department of Anthropology provides multiple avenues to support this process.

## **Department Support Courses for Undergraduate Research**

The department offers a number of courses designed to support students throughout their research proposal and writing process.

- ANTHRO 92A: Undergraduate Research Proposal Writing Workshop (Autumn Quarter prior to submitting application,)
- ANTHRO 92B: Undergraduate Research Proposal Writing Workshop (Winter Quarter prior to submitting application)  
\*Anthro 92A or 92B required for Honors Application
- ANTHRO 93: Pre-field Research Seminar (Spring only, required for grant recipients)
- ANTHRO 94: Post-field Research Seminar (Autumn only, required for grant recipients)
- ANTHRO 95: Research in Anthropology
- ANTHRO 95B: Independent Study for Honors or Senior Paper (Required for honors. Taken in the quarter student plans to submit honors paper. Students must enroll in the course with their faculty advisor and pass with a grade of A- or better to be approved for Honors. Papers that receive a grade lower than a 'A-' will be considered a Senior Paper and the student will be asked to withdraw their Honors status via Axiom.)
- ANTHRO 199: Senior and Masters Paper Writing Workshop
- Bing Honors College: VPUE funded 2-week intensive writing program for students actively engaged in researching and drafting their honors thesis.

## **Paper Guidelines**

### *Format*

- 10,000 to 15,000 words (approx. 30-60 pages)
- Extended essay with subheadings or with distinct chapters
- Thesis must include an introduction and conclusion
- Formatted in a scholarly style with consistent referencing throughout
- Bibliography must be formatted consistently in line with the referencing style
- If figures and illustrations are included, there must be a table of contents listing each
- AAA formatting is preferred ([http://www.aaanet.org/publications/style\\_guide.pdf](http://www.aaanet.org/publications/style_guide.pdf))

### *Content*

- Table of Contents • Introduction • Literature Review • Contextualization of the question • Discussion on Methodology • Report on Fieldwork
- Qualitative Assessment • Discussion of Results • Conclusion • Appendices



## Anthropology Honors Application

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone: \_\_\_\_\_

SUID: \_\_\_\_\_

Majors: \_\_\_\_\_

Honors Advisor (First Reader): \_\_\_\_\_

Second Reader: \_\_\_\_\_

Proposed Title: \_\_\_\_\_

Graduation Qtr/Yr: Major GPA: \_\_\_\_\_

Does your project involve human subjects? Yes \_\_\_\_\_ No \_\_\_\_\_

Will you be applying for VPUE Major/Small Grants? Yes \_\_\_\_\_ No \_\_\_\_\_

I give permission to the Department to share a copy of my proposal for future applicants. (Any personal or identifying will be omitted before sharing)

Yes \_\_\_\_\_ No \_\_\_\_\_

**Required Documents Checklist:**

- ☐ Proposal 2-4pages (attach to this document)
  - ☐ Detailed Itinerary and Budget
  - ☐ Bibliography
  - ☐ Transcript (official or unofficial)
  - ☐ Letter of recommendation from Honors Advisor (sent separately to the Undergraduate Student Services Officer)
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**Student:**

By signing this form, I agree to meet the deadlines presented on the Honor's Checklist and understand my Honor's Thesis will be made available to the Stanford community.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Honors Advisor:**

By signing this form, I take responsibility for advising this student on their honors research, especially in regards to the methods used and ethical issues that may arise.

Printed Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## Timeline for Honors Candidates

### Junior Year

Autumn	Winter	Spring	Summer
<ul style="list-style-type: none"> <li>Meet with Faculty Advisor to explore and discuss research ideas and themes.</li> <li>Develop a research proposal.</li> </ul>	<ul style="list-style-type: none"> <li>Finalize proposal.</li> <li>Apply for VPUE grants.</li> </ul>	<ul style="list-style-type: none"> <li>Apply for honors by April 10.</li> <li>Apply for departmental grants.</li> <li>Complete the pre-travel checklist to ensure all documentation for travel and funding (if awarded) is completed. (Detailed instructions given upon acceptance into the Honors Program.)</li> </ul>	Conduct research and maintain communication with honors advisor and department staff with regards to changes and updates
<b>Required Enrollment:</b> <b>ANTHRO 92A or 92B:</b> Undergraduate Research Proposal Writing Workshop	<b>Required Enrollment:</b> <b>ANTHRO 92A or 92B:</b> Undergraduate Research Proposal Writing Workshop	<b>Recommended Enrollment:</b> <b>ANTHRO 93:</b> Pre-field Research Seminar (offered Spring only)	<b>Recommended Enrollment:</b> Bing Honors College (3 weeks in early September prior to Autumn Quarter)

### Senior Year

Autumn	Winter	Spring
<ul style="list-style-type: none"> <li>Submit draft outline to Honors Advisor allowing for adequate review time for incorporating feedback</li> <li>Select a 2nd reader prior to Winter Quarter</li> </ul>	<ul style="list-style-type: none"> <li>literature review, bibliography, and table of contents) to your Honors Advisor to allow sufficient time to review provide suggestions</li> <li>Schedule meeting with Honors Advisor to review feedback and revisions</li> </ul>	<ul style="list-style-type: none"> <li>Submit draft to Honors Advisor allowing sufficient time for necessary revisions</li> <li>Submit final draft for grading</li> <li>Confirm approval of honors status</li> <li>Provide final copy of the Honors Paper</li> <li>Apply for Honors in Axess.</li> </ul>
<b>Recommended Enrollment:</b> ANTHRO 94: Post-field Research Seminar (offered in Autumn quarter only).	<b>Recommended Enrollment:</b> ANTHRO 199: Senior and Master's Paper Writing Workshop and/or ANTHRO 95: Research in Anthropology	<b>Required Enrollment:</b> <b>ANTHRO 95B</b> for a maximum of 5 units. You must earn an A- or better to qualify for Honors.

\*The Honors advisor and the second reader must review and approve the final draft submission to confirm satisfactory completion of the honors paper and approved honors status to the Undergraduate Student Services Officer by submitting a signed Honors Paper Confirmation Sheet by **MAY 15**. Papers that do not receive a minimum of A- on the paper will be considered a Senior Paper. A final copy of the Honors Paper must be provided to the Undergraduate Student Services officer no later than the **last day of classes**.\*