



ANTHROPOLOGY

STANFORD UNIVERSITY

Undergraduate Peer Advisor Guide

2022-2023

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Anthropology Undergraduate Peer Advisor Guide

Introduction

As Undergraduate Peer Advisor, your main job is to act as a liaison between students and the Anthropology department in order to promote and maintain the undergraduate major. This includes representing the department at Majors Fairs (i.e., Open House, Major Dinner, Major Night), holding three hours of office hours per week (see below), and organizing events that help build community between the undergraduate majors. You will work closely with the Undergraduate Student Services Officer and newly declared majors in order to help the student find an advisor, plan their course schedule, develop a concentration, apply for summer fieldwork, and think about pursuing honors.

Office Hours

The Undergraduate Peer Advisor job description requires approximately 30 hours of “office hours” per quarter. Office space has been assigned in the department upstairs in Room 52D.

Email Distribution

Students can subscribe, change your options, or get general information about the Department’s Undergraduate mailing list at: https://mailman.stanford.edu/mailman/listinfo/anth_undergraduate

Declaring a Major or Minor

Read the materials on the webpage to make sure you’re familiar with the department’s major and minor requirements and declaration procedures: go to the “Undergraduate” section of the Anthropology home page (anthropology.stanford.edu).

To declare a *major* in Anthropology:

1. Declare by the time Junior year status (85 units) is achieved. Course work while declared in the Anthropology major must be taken for a minimum of 5 academic quarters, except by approved exception.
2. Apply in Axxess for the B.A. Major in Anthropology.
3. Meet with the department's student peer advisor(s) or the Undergraduate Student Services Officer to discuss requirements and department opportunities.
4. Request a Faculty Advisor assignment, if you have a specific faculty member in mind. If not, one will be appointed to you based on your major emphasis.
5. In the quarter in which the major is declared, students meet with their assigned faculty advisor, create a rigorous course of study based on topical breadth, and obtain advisor approval of an Anthropology emphasis as a course of study by obtaining the major advisor's signature on the Major Checklist.
6. Undergraduate Anthropology majors should plan to meet with their major faculty advisor at least once each quarter before the Final Study List deadline. Any revisions to the initial checklist must be approved by the faculty advisor.
7. Undergraduate Anthropology majors must submit an updated major checklist and planning form to the Undergraduate Student Services Officer in the quarter before graduating.

To declare a *minor* in Anthropology:

1. Declare by the last day of the quarter, two quarters before degree conferral.
2. Apply in Axxess for the B.A. Major in Anthropology.
3. Meet with the department's student peer advisor(s) or the Undergraduate Student Services Officer to discuss requirements and department opportunities.
4. Request a Faculty Advisor assignment. If you have a specific faculty member in mind. If not, one will be appointed to you based on your major emphasis.
5. In the quarter in which the minor is declared, students meet with their assigned faculty advisor to receive approval of the minor checklist and planning form by obtaining the advisor's signature on the Minor Checklist.
6. Undergraduate Anthropology minors must submit an updated minor checklist and planning form to the Undergraduate Student Services Officer in the quarter before graduating.

Honors Program

Anthropology majors are encouraged to write an honors paper and should begin their research prior to the last quarter of the junior year. Interested Anthropology majors of junior standing must submit an Honors Program application to the Undergraduate Student Services Officer on or by February 15th in the junior year. Students are eligible to apply for honors candidacy with a 3.4 GPA in the department major and a 3.0 GPA in overall course work. Enrollment in specific ANTHRO courses is required to be considered for Honors (see *below*). Research in Anthropology is recommended during Autumn and Winter quarters. Only Honors papers with a letter grade of 'A-' or higher may be awarded departmental honors. Papers that received a grade lower than an "A-" will be considered a Senior Paper. Students interested in the honors program are encouraged to apply for summer research funding through the Department of Anthropology, VPUE Undergraduate Student Research Grants, and area studies centers. This process requires planning ahead due to various funding deadlines that fall before or at the same time as the honors application due date. In most cases, honors students apply for such funding early in the junior year.

- **Applicants must submit the following:**
 - Honors Application form
 - Two-page abstract/proposal
 - Relevant transcripts
 - Letter of recommendation from faculty advisor

Coterminal B.A. / M.A. Program

Anthropology admits a limited number of students to pursue the coterminal M.A. degree. Preference is given to applicants who have special training, skills, or experience in various field. Students should be able to complete the M.A. program in 3 to 5 quarters. Anthropology M.A. applicants whose ultimate goal is the Anthropology Ph.D. degree program should apply directly to the Ph.D. degree program. Transferring from the M.A. degree program to the Ph.D. degree program is not permitted.

The deadline for graduate applications to the Coterminal M.A. degree program is usually falls in December. Stanford University undergraduate majors are eligible to apply for the coterminal master's degree program with a 3.5 GPA in their department major, a 3.0 GPA in overall course work, and with no more than one incomplete listed on the transcript at the time of application. Applicants must have earned a minimum of 120 units towards graduation as shown on the undergraduate unofficial transcript. Successful applicants for the MA program may enter in the following Autumn Quarter. Coterminal master's degree applicants are not required to submit their Graduate Record Examination scores.

Prospective applicants should see <https://anthropology.stanford.edu/graduate-program> for further information about the application process and the department's requirements for the coterminal master's program.

Applicants must submit the following:

- Application for Admission to Coterminal Master's Program
- Preliminary Program Proposal, Coterminal Degree Program
- Coterminal Course Approval Form
- Coterminal Course Transfer Form
- Three Letters of Recommendation
- All relevant transcripts
- Statement of Purpose
- Writing sample in English demonstrating the ability to produce original analytical work at the graduate level
- Department's Statement of Purpose and Writing Sample Guidelines Form
- Department's Information and Response Form

M.A. degree requirements include the following:

- Enrollment over a minimum of 3 quarters with a minimum of 45 quarter units in Anthropology curriculum (beyond the undergraduate level), with a minimum GPA of 3.0;
- 45 units, constituting the University minimum for the M.A. degree, must be at or above the 100-

- level;
- 23 of the 45 units must be at or above the 200-level (course work designated primarily for graduate students);
- Enrollment in a Research Methods course and in a Theory course with a grade of 'B', or higher;
- Enrollment in a minimum of 4 Anthropology graduate-level review courses from a chosen track: Archaeology, Culture and Society, Ecology and Environment.

Although, the M.A. degree program usually requires more than one full year of study, students entering the M.A. degree program from an appropriate background are usually able to complete the M.A. degree in one calendar year.

Getting to Know Faculty

As an advisor to undergraduates, you will need to be familiar with the department's faculty and be able to refer students to faculty who may be able to help them pursue their interests. Below is a list of the entire faculty and a short description of their research areas. You can also view them on the Anthropology website.

You should also encourage students to get to know the faculty personally, and give them a few tips on how to approach their professors. You can advise the student read something that professor has written, and then go to the professor's office hours to ask them about their research. This helps the student meet the faculty, find out about their research, AND assess how comfortable they would be working with this professor. The student should try to leave with a piece of advice or an assignment to follow up: an article the professor has written recently, the name of a graduate student or an undergraduate with whom they can discuss the topic further, etc.

After the first visit, the student can decide whether or not she is interested in working with this faculty member. If still interested, the student can read another article, talk with other students, and then set up another visit. At the second visit, the student should make it clear that she is excited about this research topic and would like to be more involved. Please see enclosed handouts for more information.

Anthropology Faculty

Andrew Bauer (Associate Professor; Ph.D. University of Chicago, 2010) Environmental Anthropology, Materiality, Space/Place/Landscape, Archaeological Theory, South Asia

Lisa Curran (Professor; Ph.D. Princeton, 1994) Sustainable and equitable use of tropical resources, sound land use planning and governance

Paulla A. Ebron (Associate Professor; Ph.D. Massachusetts at Amherst, 1993) Comparative cultural studies, nationalism, gender, discourses of identity; Africa, African-America

James Ferguson (Professor; Ph.D. Harvard U., 1985) Political Economy, development, migration and culture; Southern Africa

Ayana Flewellen (Assistant Professor; Ph.D. University of Texas Austin, 2018) Black feminist theory, historical archaeology, maritime heritage conservation, public and community-engaged archaeology, processes of identity formations, memory, and representations of slavery

Duana Fullwiley (Associate Professor; Ph.D. UC Berkeley and UC San Francisco, 2002) The Anthropology of science; Medical anthropology; Genetics and identity; Economic anthropology; Global health politics; Africanist anthropology; Race; Health disparities; Environmental resource scarcity as a source of ethnic conflict, Senegal, West Africa, France, and the United States

Angela Garcia (Associate Professor; Harvard University, 2007) Medical and psychological anthropology; violence, suffering and care; addiction, morality and science; subjectivity; ethnographic writing; Unites States, Mexico

Thomas Blom Hansen (Professor; Ph.D. Roskilde University, Denmark) Political theory; continental philosophy; psychoanalysis; comparative religion; contemporary urbanism; South Asia and Southern Africa

Miyako Inoue (Associate Professor; Ph.D. Washington University, 1996) Sociolinguistics, gender; Japan

Lochlann Jain (Professor; Ph.D. U.C. Santa Cruz, 1999) Law and technology, feminist theory, travels in material culture, representation, and visual theory

Richard Klein (Professor; Ph.D. Chicago, 1966) Paleoanthropology; Africa, Europe

Matthew Kohrman (Associate Professor; Ph.D. Harvard U., 1999) Medical anthropology, disability studies, gender, social suffering, state formation, social experience; China

Tanya Luhrmann (Professor; Ph.D. Cambridge U., 1986) Psychiatry anthropology; spirituality; culture and mind; psychosis; voices and visions; South Asia, United States

Liisa Malkki (Professor; Ph.D. Harvard U., 1989) Historical anthropology, nationalism and internationalism, colonialism, racism, refugees and the politics of humanitarianism, religion; East and Central Africa

Krish Seetah (Associate Professor: Ph.D., University of Cambridge) Traditional and scientific methods in zooarchaeology, colonial activity within European contexts and wider European influences within the 'global landscape'

Kabir Tambar (Associate Professor: Ph.D. University of Chicago, 2009) Religion and secularism, pluralism and nationalism, the politics of affect, Islam, Middle East, Turkey.

Sharika Thiranagama (Associate Professor; Ph.D. University of Edinburgh, 2006) Ethnicity, Enslavement, Labor, Violence, Gender, Kinship, Caste, Displacement, History, Political Anthropology and Political Theory; Sri Lanka, India, South Asia.

Mudit Trivedi (Assistant Professor; Ph.D. University of Chicago, 2020). Identity, urbanization, paleoenvironmental research, ceramic technology and trade, geoarchaeology, lithics; South Asia, North India.

Barbara Voss (Professor; Ph.D. U.C. Berkeley, 2002) Archaeology, women, gender, sexuality, archaeology of architecture and structured space, politics of cultural resource management; pre-historic and colonial California.

Sylvia J. Yanagisako (Professor; Ph.D. Washington University, 1975) Kinship, gender, feminist theory, capitalism, ethnicity; U.S., Italy.

Serkan Yolaçan (Assistant Professor; Ph.D. Duke University, 2017) Religion, Nationalism, Immigration, Political Economy; West and Southeast Asia, Indian Ocean

Department Staff

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Undergraduate Student Funding

An important part of your job as advisor is to help undergrads find sources of funding for research. Below are short descriptions of several funding opportunities that may be helpful. You can also go to the Anthro website for more research opportunities and information.

Research Programs in the Department

• Franz Boas Summer Scholars

Through the special Franz Boas fund, students may apply for funding of any anthropological research, including research in the subfields of linguistics, archaeology, ethnology, and biological anthropology. Students must work with a faculty advisor appointed in the Department of Anthropology throughout the research period, apply for a supplemental grant from Undergraduate Advising and Research, and submit a non-medical human subjects protocol for approval. The exact number of grants awarded will vary from year to year depending on the quality of applications submitted and the funds available. Franz Boas grants are awarded for field research conducted in the summer. Applicants must have enrolled in ANTHRO 92A (autumn) or ANTHRO 92B (winter): Undergraduate Research Proposal Writing Workshop prior to submitting an application. Grant recipients must enroll in ANTHRO 93, Pre field Research Seminar, in the spring quarter before departing for the summer field research and in ANTHRO 94, Post field Research Seminar, in the autumn quarter after returning from the summer field research. On notification of a funding award, Boas Summer Scholars must write a letter to the donor explaining briefly how their grant funds will be used and how this project will contribute to the student's education and future goals. Stanford undergraduates who will be returning to Stanford University to matriculate in the following autumn quarter as undergraduates or Coterminal Masters students are eligible to apply. Priority will be given to honors candidates majoring in Anthropology.

• Michelle Z. Rosaldo Summer Field Research Grant

A memorial fund which will be used for an annual award to a Stanford undergraduate to aid in carrying out summer ethnographic field research. Students must work with a faculty advisor appointed in the Department of Anthropology throughout the research period, apply for a supplemental grant from Undergraduate Advising and Research, and submit a non-medical human subjects protocol for approval. Preference will be given to projects concerning issues in feminist thought or symbolic anthropology. Michelle Z. Rosaldo grants are awarded for field research conducted in the summer. Applicants must have enrolled in ANTHRO 92A (autumn) or ANTHRO 92B (winter): Undergraduate Research Proposal Writing Workshop prior to submitting an application. Grant recipients must enroll in ANTHRO 93, Pre field Research Seminar, in the spring quarter before departing for the summer field research and in ANTHRO 94, Post field Research Seminar, in the autumn quarter after returning from the summer field research. On notification of a funding award, Rosaldo Summer Scholars must write a letter to the donor explaining briefly how their grant funds will be used and how this project will contribute to the student's education and future goals. Stanford undergraduates who will be returning to Stanford University to matriculate in the following autumn quarter as undergraduates or Coterminal Masters students are eligible to apply. Priority will be given to honors candidates majoring in Anthropology.

Many other departments offer their own sources for undergraduate funding. Since anthropology work usually spans disciplines, make sure to check other relevant departments.

All Grants may not be offered every year, please check the web site at: <https://anthropology.stanford.edu/undergraduate-program/research-opportunities>

Undergraduate Events and Meetings

This section has information on different department events that are geared towards recruiting majors and building community among the majors. You will probably be involved with various department events and meetings; such as the Department Majors Day/Open House, Career Day, Faculty Panel Discussion, and etc. You should also feel free to design any other type of event that you think would be fun for the undergrads. You have money to spend, too! The university has allocated funds to the department that you can use for events, food, etc.

- Majors Night
- Department Open House
- Study Break
- Faculty Discussion Panels
- Film Night
- Career Day
- UG Alumni Panel
- Social Hour
- Dead Week Study Break events
- Spring Picnic
- Departmental events